

DUPLICATE REGISTRY RECORDS

INSTRUCTIONS:

In the Immunization Registry, we should only have one record per client. When duplicates of a client record are noticed, the Help Desk must merge them to ensure our clients get accurate immunization records. Eliminating duplicates will merge two (or more) files into one record. Please fill out the form below with all duplicates you find while using our system and the full name wanted on the record so the Help Desk can merge them.

Please note: We cannot merge an Immunization Record with an AVSS Number (denoted by having AVSS in red under the Module Provider MRN).

EXAMPLE:

KEEP	MERGE			
333333	2234512	Last Name, First Name	Female	1/1/1901

REGISTRY CLIENT IDs:

[illegible]

When complete, please send this page to the Help Desk

Fax: (209) 462-2019 Email: support@myhealthyfutures.org

If you have questions, please call the Help Desk at (209) 468-2292